



Minutes of Meeting **Developer Workshop 2**

Date of meeting:	25/26 January 2018
Type of meeting:	Developer Workshop 2
Venue:	Viena, Austria
Hosting organisation:	WIN
Chair:	Wolfgang Eisenreich
Minutes:	Isabel Ramos
Attendance Operative partners	Isabel Ramos (UMINHO) Teresa Carvalho (UMINHO) Theocharis Michail (CARDET) Sonja Bercko Eisenreich (INTEGRA) Wolfgang Eisenreich (WIN) Jana Butekova (QUALED) Alena Valkasková (QUALED) Marco Palazzo (EBV) Jennifer Nolan (MEATH) Emma Symes (MEATH)
Attendance stakeholders	
Apologies	

1. Introduction

Participants met at 12 pm for a light lunch. The meeting started with the welcome speech by Wolfgang.

2. Presentation of the current state of the project (Isabel)

The evaluation feedback for the Interim Report was presented and discussed. The tasks that were late at the submission of the Interim Report were discussed and a commitment to speed up them while preserving the quality of the development effort was made.

The UMINHO's choice to split the multiplier event E1 was presented as a possibility for replication at other partners. In the case one or several parts do not use the entire budget for multiplier events, the surplus will be transferred to other partner wishing to involve more participants (this decision will be confirmed with the Portuguese National Agency).

The project's website was again discussed and various amendments were requested by the partners.

3. Resource Pack: Presentation of the examples (Wolfgang)



Discussion about the experiences during the elaboration of the examples (all partners)

The list of occupations (50) is already defined and distributed among the partners. 16 occupations are already documented according to the distributed list.

Information to include in the next descriptions (and to update the ones already described) was discussed.

Reliable sources of information were discussed and shared. These were mentioned

<https://www.dol.gov/general/topic/statistics/occupations>

https://www.bls.gov/emp/ep_table_102.htm

Examples should focus specific technology that will automate the occupation.

The occupations that will integrate the O3 will all come from ISCO-08. The list of the 50 occupations can still be changed to include non-desk work.

Then the structure of O3 was discussed and it was agreed to provide links to videos or other resources that makes the information being collected closer to the reality and is engaging.

A database will be created to allow for an easy search of information and user-friendly visualizations.

The connection with the ePlatform content was decided. The interface of the ePlatform was discussed on the light of the information being gathered for O3.

For pictures, the partners discussed the approach to implement to use pictures without infringe copyrights.

A peer review process was agreed in which after all descriptions of jobs are completed, the partners will read all the descriptions and add comments to improve them. Wolfgang will provide a description of the review process that each partner should implement. The project website will be used to share the 50 descriptions.

The development effort has the following structure and deadlines:

- By Feb 23, 2018 all occupations will be completed
- Peer review (March 9, 2018):
 - MEATH PARTNERSHIP – CARDET
 - CAERDET – QUALED
 - QUALED → WIN
 - WIN → UMINHO
 - UMINHO → EBVENETO
 - EBVENETO → INTEGRA
 - INTEGRA → MEATH PARTNERSHIP
- Feedback is integrated by March 16th, 2018 and sent to CARDET

4. Workshop: how to integrate the Resource Pack into the existing project platform (moderation: Theocharis, with contributions of all partners)



The O2 Guidelines can be used to produce part of the content of the ePlatform. It will be possible to surf it online.

The material compiled for IO3 will be available on the ePlatform in an easy way to navigate. Advice will be provided about the listed occupation, namely, how worth will be to invest in training in the area according to specific profiles (age and work background and regional context). The short and long-term impacts in the labour market will be highlighted.

The computerisation fact can be used to define a colour (like the traffic light) to catch the attention of workers/VET professionals.

For the definition of the occupation, it was agreed to use 100-120 words. For the description of tasks within the occupation category it was decided that 150-200 words can be used. The examples of occupations will be taken from ISCO-08.

For the background information up to 150. It is expected 2 real life scenarios for each job taking 80-150 words to describe each one.

The development effort has the following structure and deadlines:

- 23 of February, ALL PARTNERS Draft version of all 50 report occupations
- 23 – 28 February, ALL PARTNERS provide feedback
- 1st March, CARDET mockup presentation for O3(Skype call) - Final content goes for Proof-reading
- 16th March, All PARTNERS Final English version of O3
- 16th March, QUALED produces a guideline for O5 (mobile app) and start working on app development
- 23rd March, CARDET provides guidelines/template to partners for translation -partners starting translations of O2 and O3
- 1st April, ALL PARTNERS final format of English version of e-learning platform [O4] and O6 (Testing and Implementation activities of content, presentation)
- 15th April, ALL PARTNERS send the translations to CARDET
- 30th April, CARDET prepares English version of the platform
- 1st – 15 May, CARDET presents the final translated versions of e-learning platform
- 30th May, CARDET prepares platform in ALL languages
- 15th May – 31st August, ALL PARTNERS run Multiplier events
- 30th June, ALL PARTNERS provide feedback on the platform
- 30th July, CARDET addresses feedback and finalizes platform

5. Discussion of how to progress towards the development of the mobile applications (O5)

The development and its integration with the other outputs was discussed

6. Validation and implementation: presentation of the concept for pilot testing (Sonja)

The strategy for validation and implementation was presented and discussed.

The validation stage will provide opportunities to identify case studies and/or best practices that can be documented and published (journal or conference).

After the validation activities a feedback questionnaire will be distributed.

Isabel will send the first draft of the questionnaire to evaluate technology by January 31st.



The final questionnaires for technology evaluation will be sent by March 16th.

Translation of O3 and O4 will be completed by April 20th.

7. Dissemination: overview about actions that have taken place and will be organized in the 2nd half of the project (Isabel)

New flyers will be produced. The partners will send information about press releases done or to be done.

INTEGRA Institute will produce the promotional video.

8. Localisation and country-specific adaptation of the final versions (Wolfgang)

Information about legal restrictions to automatization in each partner country may be collected to highlight in the project materials.

9. Administrative issues:

It was mentioned the need to keep timesheets updated. Partners must send work contracts of people collaborating in the project.

A deployment plan will be sent.

Next meeting in Ireland was scheduled for 12-13 September

2018. The meeting ended at 12:00 on January 26th.



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Jobs for Work 4.0 – The Future of Employment Project Meeting

25/26 January 2018, Vienna, Franz-Josefs-Kai 27

Agenda

25 Jan	12:00	Welcome lunch (provided by WIN)
	13:00	Presentation of the current state of the project (Isabel)
	13:30	Resource Pack: Presentation of the examples (Wolfgang) Discussion about the experiences during the elaboration of the examples (all partners)
	15:30	Coffee break
	16:00	Workshop: how to integrate the Resource Pack into the existing project platform (4) (moderation: Theocharis, with contributions of all partners)
	17:30	Discussion of how to progress towards the development of the mobile applications (O5)
	18:30	End of day 1
26 Jan	19:00	Walk through the old town of Vienna, dinner at “Yamm” (costs to be borne by the partners)
	9:30	Validation and implementation: presentation of the concept for pilot testing (Sonja)
	10:00	Dissemination: overview about actions that have taken place and will be organised in the 2 nd half of the project (Jennifer)
	10:30	Localisation and country-specific adaptation of the final versions (Wolfgang)
	11:00	Administrative issues (Isabel)

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